

**QUOTATION NOTICE**

Sealed Quotations are invited for the onsite supply of new, refilled and compatible or remanufactured toner cartridges for Printers and Fax Machine installed in various section of office of the Chief Engineer (I&D), I.D.R.B., 3<sup>rd</sup> Floor, Vikas Bhavan, Thiruvananthapuram .

**CONDITIONS**

- a) The toner should be supplied and installed in the Printers attached to various sections of office of the Chief Engineer (I&D), I.D.R.B., 3<sup>rd</sup> Floor, Vikas Bhavan, Thiruvananthapuram.
- b) The new toners should be supplied within three hours and refilled toners within 24 hours of order through telephone message.
- c) Genuine / Compatible toner Cartridges will only be accepted.
- d) The refilled toner cartridges should give at least 90 % of the copies given by the respective new toner cartridges.
- e) If the above conditions are violated, payment will not be effected.
- f) Payment will be given on monthly basis.
- g) **Last date for receipt of quotations is 15 days from the date of notice and the date of quotation opening is 30/11/2023 at 3.00 PM**
- h) Toner supply should be made for a period of One Year.
- i) The proposal should be in the following format.

**Name of Work: Quotation for onsite supply of new, refilled and compatible or remanufactured toner cartridges for Printers and Fax Machine**

(To be submitted duly signed on the letter head of the Firm, in a sealed envelope superscribed as “Quotation for onsite supply of new, refilled and compatible or remanufactured toner cartridges for Printers and Fax Machine”)

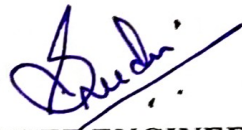
Sl. No.	Toner / Printer Model	Rate of Toner / Cartridge (inclusive of tax) Re-filling	Rate of Toner / Cartridge (inclusive of tax) Replacement	Rate Drum / Blade (inclusive of tax) Replacement
01	HP Laser Jet P1566			
02	HP Laser Jet P1108			

03	HP Laser Jet 1020 plus			
04	HP Laser Jet P1005			
05	HP Laser Jet P1007			
06	Canon Image class MF 3010			
07	Kyocera Ecosys FS 1025 MFP			
08	Canon Image class MF4820D			
09	Canon Image class LBP 6230dn			
10	HP Laserjet MFP M436dn			
11	Canon Image class MF 244dw			
12	HP Laserjet Printer Pro M 202 dw			
13	Photocopier, HP Laserjet MFP M440dn			
14	Photocopier, HP Laserjet MFP M440nda			
15	Photocopier, HP Color Laserjet CP5525			
16	Epson L3110			
17	Fax machine, Canon Image class MF 4750			
	<b>Total</b>			

Signature .....

Firm should have a valid GST registration

No escalation in rates on any account will be paid during the contract period. Also, no subsidy will be given over the quoted rates.

  
**CHIEF ENGINEER(i/c)**